

# Editing

It's a simple matter to edit a page. There are two methods-

- Click on the "Edit this page" button in the bottom left, which lets you edit the entire page.
- Click on the small "Edit" button in the text on the page, on the right hand side. Each of these buttons lets you edit a portion of the page which is separated by a heading. A new heading creates a new section, and a new "Edit" button.

## The Edit Screen

When editing a page you will see a link to the [syntax](#) page which tells you all about the text codes used to do formatting and links and so on, and a link to the [playground](#) page for testing.

Below that are a number of button shortcuts to save typing the text for formatting. They are, in order-

- Bold, Italic, Underline, Quote, Strikethrough
- Then 5 heading levels
- link to an internal Wiki page
- link to an external webpage
- Numbered (or ordered) list
- Bullet (or unordered) list
- horizontal rule
- image

Note, clicking on the last, image icon - brings up a popup window where you can upload new images. It will also show all the available images for a [namespace](#).

## Headings

If you have more than two headings on a page, a Table of Contents (TOC) box is created automatically and placed in the top right of the page. This box contains bookmarks to each heading.

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